

**VILLAGE OF PLEASANT PRAIRIE
PLEASANT PRAIRIE VILLAGE BOARD
PLEASANT PRAIRIE WATER UTILITY
PLEASANT PRAIRIE SEWER UTILITY
9915 - 39th Avenue
Pleasant Prairie, WI
December 21, 2015
6:00 p.m.**

A regular meeting of the Pleasant Prairie Village Board was held on Monday, December 21, 2015. Meeting called to order at 6:00 p.m. Present were Village Board members John Steinbrink, Kris Keckler, Steve Kumorkiewicz and Mike Serpe. Dave Klimisch was excused. Also present were Michael Pollocoff, Village Administrator; Tom Shircel, Assistant Administrator; Jean Werbie-Harris, Community Development Director; Dave Smetana, Police Chief; Doug McElmury; Fire & Rescue Chief; John Steinbrink Jr., Public Works Director; and Vesna Savic, Deputy Village Clerk. One citizen attended the meeting.

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. MINUTES OF MEETINGS - NOVEMBER 16 AND DECEMBER 7, 2015**

Steve Kumorkiewicz:

Move t approve.

Kris Keckler:

Second.

John Steinbrink:

Motion by Steve, second by Kris. Any additions, corrections?

KUMORKIEWICZ MOVED TO APPROVE THE MINUTES OF THE NOVEMBER 16 AND DECEMBER 7, 2015 VILLAGE BOARD MEETINGS AS PRESENTED IN THEIR WRITTEN FORM; SECONDED BY KECKLER; MOTION CARRIED 4-0.

- 5. CITIZEN COMMENTS**

John Steinbrink:

Anybody wishing to speak under citizen comments? Hearing none, I'll close citizens' comments.

Village Board Meeting
December 21, 2015

6. ADMINISTRATOR'S REPORT

Mike Pollocoff:

I want to let the Board know that the construction is moving along inside the repurposing of the old fire station. The biggest part of the project is the elevator, and that was delivered today. And they should be done on that in two weeks. So we're looking to switch over to the Board meetings and everything other than court on the first Monday in February which is the 3rd or the 1st? First, okay. And that will be the first Village Board meeting and then the Plan Commission thereafter. I think it's going to be done, but it's going to be cleaned up. Instead of to force it and miss it I'd just rather move it to February 1st. If you get a chance go down and take a look at it. It's looking pretty good.

The outside work is done with the exception I think the planters still need to be replaced, and we stop all that work until winter is over. And there's still some grading outside that needs to be completed. But we should be able to conduct business in the lower lot for the elections and everything else fairly well without an issue. That's all I have.

John Steinbrink:

No fires in the old fire department?

Mike Pollocoff:

No, no.

Steve Kumorkiewicz:

So far.

Mike Pollocoff:

No, there won't be any.

John Steinbrink:

Thank you, Mike.

7. NEW BUSINESS

- A. Consider Ordinance #15-48 to amend Chapter 30 of the Municipal Code relating to snow and ice removal.**

Village Board Meeting
December 21, 2015

Mike Pollocoff:

Mr. President, we're redoing our snow and ice removal ordinance. And as you can see on the paperwork we're eliminating the old A and B from Section 305-11 and inserting it so that the responsibility where this occurs the owner or the occupant of the property who is in charge of that property that front and abuts any sidewalks shall keep it clear of snow and ice in the event of snow accumulating on the sidewalk through natural means or other means they need to be cleaned within 24 hours from the time the snow ceases to accumulate on the sidewalk. If it can't be removed the owner or occupant shall be charged for the parcel which front on that to have that sprinkled and de-iced and made safe.

It also says like we did in the other one that they can't take the snow that's on the sidewalk and blow it into the street. It needs to go back on the terrace area or on your grass as that affects the safety of the traveling public. And in this ordinance we can effect the compliance on it if the property owner fails to do it. And that the Director of Public Works can cause the snow and ice to be removed therefrom. We really don't have problems in the areas of the Village where the sidewalks exist. But we do have a few of them. We talked about the mobile home park on Highway 50 that's a problem, reducing it, and there's a couple other ones. But I think this ordinance is a lot cleaner, and there was some vagueness in the other one. So I'd recommend Ordinance 15-48 to modify Section 305 of the Village ordinance for snow and ice removal.

Michael Serpe:

These sidewalks in front on 39th Avenue are exempt from homeowner's responsibility?

Mike Pollocoff:

We set a standard. If it's a ten foot sidewalk the Village maintains those. It's the four and five foot ones that are going to be private so they need to maintain it.

Michael Serpe:

I move approval of the ordinance.

Kris Keckler:

Second.

John Steinbrink:

Motion by Mike, second by Kris, any discussion? Is this going to go out in the newsletter or something?

Steve Kumorkiewicz:

It should.

Village Board Meeting
December 21, 2015

John Steinbrink:

Maybe we can do a little sketch to show them that when they clean their driveway on it to throw it on the side the snowplow doesn't hit first because then it would push it all back. I saw that during last snowfall they had. Then they looked kind of disgusted.

Mike Pollocoff:

I think if we help people come up with a strategy on how to clear their driveway so they don't have to re-clear it as soon as we go through.

Tom Shircel:

Mr. President, if I could interject. I was just reading this over, Section B, I was just reading it over again. And it says the second sentence says no person shall throw, blow, pile or place or cause or allow to be thrown, blown, piled or placed any snow or ice on any public street, public place or public property. Should we add except or the terrace area because that is public property. Or is that getting nitpicky? Or should we have an exception in there?

Mike Pollocoff:

I don't have a problem putting the terrace area in there because we expect them to mow.

Tom Shircel:

Right, because that is public property. So I was wondering if we should put that exception in there. Just a thought.

John Steinbrink:

I guess that's up to the motion and the second.

Michael Serpe:

Yes.

Kris Keckler:

I do amend it, yes.

John Steinbrink:

That will show that. Any further discussion?

Village Board Meeting
December 21, 2015

SERPE MOVED TO ADOPT ORDINANCE #15-48 TO AMEND CHAPTER 30 OF THE MUNICIPAL CODE RELATING TO SNOW AND ICE REMOVAL, WITH THE ADDITIONAL TERRACE LANGUAGE AS DISCUSSED; SECONDED BY KECKLER; MOTION CARRIED 4-0.

- B. Consider Ordinance #15-49 to amend Chapter 292 of the Municipal Code relating to solid waste and recycling fees.**

Mike Pollocoff:

Mr. President, this ordinance codifies the impact of the budget for the solid waste utility. And we've changed this so residents who choose unlimited collection their charge will be \$17.50 per month. We've eliminated the automated collection plus which is where you can put more out at certain times of the year. And we're going with the residents who choose automated collection with a smaller bin at \$16.50. We didn't have that many residents, probably any, that took that one plus one.

We feel it's a good bargain. For \$17.50 you can put out as much as you can get out there as long as you get it in 50 pound bundles. You get leaf collection. You get access to the compost site. You get unlimited hazardous waste collection, electronics, dropping your oil off or getting composted material when you want it. So none of those things have changed.

Michael Serpe:

Mike, so we have an idea what it would cost if we were to privatize the collection with recyclables and solid waste, how much a month approximately, \$19 or \$20 a month?

Mike Pollocoff:

We couldn't get anybody to give us a price for truly unlimited. It said it was unlimited, but we were at -- it's been eight or nine years since we've had it, and at that point we were at \$15 a month. And at that point if you think back one of the reasons we went to having it ourselves there was a couple reasons. It wouldn't be unusual to have 20 complaints a day over waste not being picked up or how it's picked up. And plus we were really at the mercy of the company. When they had a work slow down or a strike we had to suffer along with it. And at that point we were eating the cost of the composting and the yard waste and all that stuff right out of our budget. So we were paying more that long ago than what we're charging at this point.

And I can just tell you that at the Village Hall one of the services that people really appreciate is the solid waste collection and the recycling because it happens so easy. It's not a problem. The guys who work for us they take good care to make sure the residents are taken care of. Contracting this out like we did before would be a giant step backwards.

Village Board Meeting
December 21, 2015

Michael Serpe:

It would be. I'd just like to have this ammunition when somebody wants to complain about \$17.50 a month what it would be if we were into a private collection agency like Waste Management or somebody. It would be a lot more than this, and we wouldn't get the same service.

Mike Pollocoff:

One of the other things we discovered with the big haulers they don't want to take the risk that the recycling market is going to fluctuate. So you really don't get hardly anything from them. If there's any money in it they'll take it. But here the more we can drive what we recycle and lower that cost that benefit goes to us. It doesn't go to the bottom line of the company giving the service.

Steve Kumorkiewicz:

[Inaudible] in the last private collection that we got we didn't get the full amount that we were supposed to get from [inaudible] for recycling. I remember that. That's the reason we went to this. I remember paying \$14 a month 15 or 20 years ago, a private garbage collection. Now I'm paying \$16.50 and [inaudible].

Kris Keckler:

Move to approve Ordinance 15-49.

Steve Kumorkiewicz:

Second.

John Steinbrink:

Motion by Kris, second by Steve. Any further discussion?

Kris Keckler:

Mine relates to the price points in here. And, Mike, you had mentioned that very few people that were in option 2 and so we're removing it. What's the breakdown for residents in the other two scenarios? Do we have an idea?

John Steinbrink, Jr.:

I think it's 382 [inaudible]. But it was a very small percentage [inaudible].

Village Board Meeting
December 21, 2015

Kris Keckler:

Is it difficult to manage? Because now we're only a dollar apart. I just wonder if there was just a happy medium and just move everybody to the fully unlimited scenario. I just wonder if there's a benefit to consider that.

John Steinbrink, Jr.:

The reason that we do have the third option or just limited collection there is a population within the Village that condos, elderly, really don't generate that much garbage. So they want an option not to have to pay for that additional collection. So we gave them the one dollar decrease. And then option number two was something where you only had limited until the holiday season, and then it was unlimited. But we found out there's really not that many people taking that. We are able to manage it. We do have computers on our trucks that have that data. But staff just feels that just options one the unlimited and two which is three the automated is working well for the community.

Kris Keckler:

And that's a very legitimate reason to have it. I just didn't -- I think for somebody that's trying to get a bargain out of it only paying a dollar more not to have to worry about it and manage it themselves taking care of their own disposal.

Mike Pollocoff:

It really ended up being a source of frustration. They get a 65 gallon bin instead of the 95s. And they're saying I know I don't generate that much.

Kris Keckler:

Okay, that's good. Thank you.

John Steinbrink:

John, do we have many people that say they have too much recyclable material and need more containers or more pickup?

John Steinbrink, Jr.:

We do have a percentage of people that say they have more than what the 95 bin will hold. And so we do offer an option, and there's no additional cost for it, but we will give them an additional recycling cart. And there's probably 50 people within the Village that have taken us up on that offer over the years.

Village Board Meeting
December 21, 2015

John Steinbrink:

We had one that talked to us about it.

Michael Serpe:

The drop off is still available at the Prange, right?

John Steinbrink, Jr.:

Yeah, it's not manned, it's an unmanned site right now. But people are still dropping off solid waste and recycling and stuff like that.

John Steinbrink:

Other comments or questions? Those in favor?

KECKLER MOVED TO ADOPT ORDINANCE #15-49 TO AMEND CHAPTER 292 OF THE MUNICIPAL CODE RELATING TO SOLID WASTE AND RECYCLING FEES; SECONDED BY KUMORKIEWICZ; MOTION CARRIED 4-0.

C. Receive Plan Commission recommendation and consider a Lot Line Adjustment to add 2,682 square feet from the property located at 2517 91st Street, currently a drainage easement, to the Village's parkland property to the south.

Jean Werbie-Harris:

Mr. President and members of the Board, the owner of the property located at 2517 91st Street identified as Tax Parcel Number 91-4-122-134-0450 owned by Jeffrey Wiegert. He has requested that the existing dedicated stormwater easement that's located at the southwest corner of his property adjacent to the Brookside Gardens Park owned by the Village be transferred into the Village's ownership.

The stormwater easement was created in 2011 as part of the South Kenosha Drainage Area Swale Project to realign the existing drainage and install riprap at the 26th Avenue culvert. The owner initially requested to install a fence within the easement to prevent children playing in the park from entering his property and playing in the drainage ditch. He is concerned that this child could become injured on his property in the riprap, and that because it's on his land that he would be legally responsible. A fence cannot be installed across this drainage ditch because it would restrict flow. So he asked the Village of Pleasant Prairie to take ownership of this easement area.

So specifically the area that we're talking about is a total of 2,682 square feet. Again, it's for his property located at 2517 91st Street and he is requesting to have it attached to the vacant property which is the Village's parkland to the south. This matter was before the Village Plan Commission, and the Plan Commission and the staff recommended approval subject to the

Village Board Meeting
December 21, 2015

comments and conditions as outlined in the staff memo. The one thing that we are waiting on is relief of mortgage from his bank because there is a mortgage on his property, and it's tied to the entire property. And we would need a release for this add on parcel or this adjustment that's being made onto the Village's parkland.

Steve Kumorkiewicz:

Make a motion to approve the request.

Michael Serpe:

Second.

John Steinbrink:

Motion by Steve, second by Mike. Any further discussion?

KUMORKIEWICZ MOVED TO CONCUR WITH THE PLAN COMMISSION RECOMMENDATION AND APPROVE A LOT LINE ADJUSTMENT TO ADD 2,682 SQUARE FEET FROM THE PROPERTY LOCATED AT 2517 91ST STREET, CURRENTLY A DRAINAGE EASEMENT, TO THE VILLAGE'S PARKLAND PROPERTY TO THE SOUTH; SECONDED BY SERPE; MOTION CARRIED 4-0.

D. Consider a Memorandum of Understanding Agreement for the property located at 9201 Wilmot Road.

Jean Werbie-Harris:

Mr. President and members of the Board, this was an item that we were going to take under consideration tonight as a Memorandum of Understanding Agreement between the future owners of 9201 Wilmot Road in the Village of Pleasant Prairie. We have a few issues that we have not yet gotten resolved with respect to the private road or private driveway or public road, whatever it's going to be called, for that area that separates the parking lot and the fire station leading from H to C. So as a result they would like a little bit further or more additional time to review, to put together estimates and to put together some more details for that particular work. So they are requesting that this item be tabled until the January 4th Village Board meeting.

Michael Serpe:

So moved.

Steve Kumorkiewicz:

Second.

Village Board Meeting
December 21, 2015

John Steinbrink:

Motion by Mike, second by Steve. Any discussion?

SERPE MOVED TO TABLE CONSIDERATION OF A MEMORANDUM OF UNDERSTANDING AGREEMENT FOR THE PROPERTY LOCATED AT 9201 WILMOT ROAD; SECONDED BY KUMORKIEWICZ; MOTION CARRIED 4-0.

8. VILLAGE BOARD COMMENTS

Michael Serpe:

Just one. Very proud of the accomplishments that the Village has achieved this year. I can't say enough about the department heads we have, the employees that work for the department heads that work for the Village. We just have a real good group of people, and it's real easy to work with. I'm proud to be serving up here representing these people and doing what we can to move the Village forward. And our leadership with Mike and all the department heads just outstanding and good to be a part of. Merry Christmas.

Mike Pollocoff:

Merry Christmas.

Steve Kumorkiewicz:

You've said everything, Mike.

John Steinbrink:

Other comments?

Kris Keckler:

Happy holiday. You guys do an awesome job.

8. ADJOURNMENT

SERPE MOVED TO ADJOURN THE MEETING; SECONDED BY KUMORKIEWICZ; MOTION CARRIED 4-0 AND MEETING ADJOURNED AT 6:25 P.M.